

**TOWN OF WILBRAHAM**  
240 Springfield Street  
Wilbraham, Massachusetts 01095  
Phone: (413) 596-2800

**BOARD OF SELECTMEN**

Robert J. Boilard  
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**TOWN ADMINISTRATOR**

Nick Breault  
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**BOARD OF SELECTMEN MEETING**  
**MONDAY, AUGUST 10, 2015**  
**6:30PM AT TOWN OFFICE BUILDING**

**AGENDA**

(\*Originally posted on August 6, 2015)

**EXECUTIVE SESSION**

- 6:30 To Conduct Strategy Sessions in Preparation for Contract Negotiations with Non-Union Personnel; to Discuss Strategy with Respect to Collective Bargaining; and to Consider the Purchase, Exchange, Lease or Value of Real Property

**PLEDGE OF ALLEGIANCE**

Announcement in Accordance with MGL C. 30A, S. 20E

**APPOINTMENTS WITH THE BOARD**

- 7:00 Notification of a Proposed Addition to a Play Structure at the Wilbraham Children's Museum's Playground – Colleen Mumpher, President of the Wilbraham Children's Museum
- 7:10 Firefighter/EMT Candidate Finalist Interviews
- Jeff Kristek (7:10p)
  - Derrick Merril (7:25p)
  - Andrew Nothe (7:40p)
  - Jonathon Schwaiger (7:55p)
- 8:10 Approval New Annual Food Establishment Permit & Common Victualer License – Arman's Deli, 2341 Boston Rd.

**OPEN SESSION** (for topics not reasonably anticipated 48 hours in advance of meeting, such as)

Town Administrator's Report

- Regional Board of Selectmen – Consideration of September 10, 2015 Meeting date

Board of Selectmen Updates

Citizens Open Forum

**OLD BUSINESS**

Town Counsel RFP

Ongoing Appointments

- Finance Committee

C41 S111F – Indemnifications

**NEW BUSINESS**

Approve Memorandum of Agreement – IUOE, Local 98

Approval of New Job Description, Title and Grade Placement for a Non-Union, Part-Time Position in the Selectmen's Office

Approval of Hire Request – 1 Office Clerk-Level 1 (Selectmen's Office)

**NEW BUSINESS CONT.**

Proposed Fee Schedule Changes - Town Clerk's Office  
Planning Board Requests for Comments/Recommendations on the Following Applications:

- Falcon Meadows Estates Subdivision Plan Application (Requires a Board of Health Recommendation)
- 2 Woodlawn Road Expansion – Special Permit Application

Approval of a Termination of Easement – Washington Heights Subdivision

Approval & Adoption of the Hazard Mitigation Plan Update 2015

Request to Waive Fees & Interest on Sewer Bill

Acceptance of Resignation of Special Employee

Acceptance of Employee's Retirement – Assessor's Office

Authorization to Hire Administrative Clerk – Assessor's Office

**LICENSING AND OTHER APPROVALS**

Forest Stewardship Event – MA DCR/MA Woodlands Institute

- Application and Notice for a Charitable or Non-Profit Event
- Section 14: Special One Day Liquor License
- Temporary Food Establishment Permit

Application for a 1 Day Entertainment License – Girl Scouts of Wilbraham (9/19/15)

Identification Sign Request on Highland Avenue – Community Family Church

**MINUTES OF MEETINGS**

<del>June 1, 2015</del>	March 7, 2015
<del>June 15, 2015</del>	April 13, 2015
<del>June 29, 2015</del>	May 18, 2015
<del>July 27, 2015</del>	June 29, 2015 executive session
<del>June 15, 2015 executive session</del>	
<del>July 27, 2015 executive session</del>	
<del>July 13, 2015 executive session</del>	

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*Agendas are posted at least 48 hours in advance of a meeting.*

*Agendas may change to reflect unforeseen business; updated agendas will be reposted as necessary.*

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